

ALDBURY PARISH COUNCIL

PARISH COUNCIL MEETING

Held in Aldbury Memorial Hall

Monday 2nd March 2026 at 8pm

MINUTES

Present: Cllr Warren (Vice Chair), Cllr McCarthy, Cllr White, Cllr Houghton and Cllr Paterson.

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

26/022 Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs Webb, de la Bedoyere and Brooks.

26/023 Interests

a) To receive declarations of interest from Councillors on items on the agenda.

Cllrs Paterson and White declared an interest in allotments as allotment tenants.

b) To receive written requests for dispensations for declarable interests.

None received.

c) To grant any requests for dispensation as appropriate.

None granted.

26/024 Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

None.

26/025 Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 2nd February 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr McCarthy and seconded by Cllr White that the minutes are a true record of proceedings and were to be signed by the Vice Chair at the end of the meeting.

26/026 Reports to the Council

a) Warden's report – appendix 1

To note the report and approve expenditure if required.

- The Council noted a comment submitted by Cllr Brooks regarding a blocked drain outside Nodden Gate on Station Road, opposite the Church. This issue has already been reported to HCC by the warden, and the Council will follow up if it is not addressed.
- The Clerk has met with a contractor to discuss remedial works to the Aldbury play-ground, fencing, and allotment gate, and will circulate quotations when they become available.

- The Clerk met with the donkey paddock tenant to identify the section of fencing requiring repair, and the tenant confirmed that he will attend to this as soon as possible.
- b) Clerk's report; items for information only – appendix 2
- Information required by the internal auditor was submitted by the Clerk and a follow-up meeting will be arranged shortly.
 - The Clerk received correspondence from County Cllr Symington enquiring whether APC had received any complaints from residents regarding cyclists using footpaths around the village. The matter has been reported to Dacorum Borough Council and Hertfordshire County Council, and no action is required by APC at present.
- c) Hertfordshire police – report from PCSO.
The PCSO had reported that a car had been stolen from Beggars Lane.

26/027 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 26/00383/FHA & 26/00384/LBC 35 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT. Extension to outbuilding to provide additional ancillary accommodation. Installation of EV charge point. No comment.
- 26/00306/NMA Moneybury Cottage, Moneybury Hill, Ashridge, Berkhamsted, Hertfordshire, HP4 1LX. Nonmaterial amendment attached to planning permission 24/00803/FHA No comment.
- 26/00358/DRC Greenings Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX Details required by Condition 4 (Access) attached to planning permission 23/00253/FUL No comment.

b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparishcouncil.gov.uk in the Meetings tab.

- PL/0426/24 - Importation of inert material to enable improved restoration of Pitstone Quarry with enhanced landscaping and biodiversity measures, and to create a new outdoor recreation resource, with a network of footpaths, open water swimming lake, welfare units, and car parking facilities, for use as Suitable Alternative Natural Green Space (SANG) at Pitstone Quarry, Upper Icknield Way, Pitstone, LU7 9HA Link to information and associated documents can be found <https://planning.hertfordshire.gov.uk/>, please put in the application reference number PL/0426/24 in search tab. The Council agreed to make no comment.

c) Decision(s) issued by Dacorum Borough Council:

- 26/00244/TCA Pelerins , Beechwood Drive, Aldbury, Tring, Hertfordshire, HP23 5SB Works to trees. Raised no objection.
- 25/02872/FHA 22 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Rebuild garage. Granted
- 25/00960/FUL Setherwood Yard, Stocks Road, Aldbury, Tring, Hertfordshire Demolition of residential and commercial buildings and construction of detached dwelling with associated garage, parking and landscaping. Determined

- 25/03173/LBC Town Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU. Removal of modern paddle stair, formation of new stair and associated works to the attic and first floor. Granted
- 25/03171/LBC Town Farm, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU. Investigations into floor build up and wall fabric. Granted
- 26/00351/TCA Greenbanks, Toms Hill Road, Aldbury, Tring, Hertfordshire, HP23 5SA. Works to trees. Raised no objection.

- d) **DMC & DBC Consultation on the proposed changes to DBC's constitution and DMC procedures.** Responses to be submitted by 8th March.
It was noted that Cllr Warren had responded to the consultation.

26/028 Government consultation on Hertfordshire's Local Government Reorganisation proposals
To consider response to the consultation. The list of stakeholders and details of the consultation are published here: [Proposals for local government reorganisation in Hertfordshire - GOV.UK](https://www.gov.uk/government/consultations/proposals-for-local-government-reorganisation-in-hertfordshire) ; deadline to submit responses 26 March.
Cllr McCarthy explained the implications of the proposed Unitary Councils and their potential impact. APC discussed and considered the proposals and agreed to make no comments or observations. The Clerk will submit this response.

26/029 Allotments

- a) To consider the hire of a skip and, if agreed, to approve the associated expenditure.
The Council discussed the proposal and resolved not to proceed with hiring a skip.
- b) To receive, consider and approve a quote to cut back trees and hedges at the top of the allotments.
The Council received a quotation of £625.00 and it was resolved, proposed by Cllr Warren and seconded by Cllr McCarthy, to approve it; unanimous decision.

26/030 Internal Controls – Governance, Policies and Procedures – appendix 3

To review and approve:

- Policy statement of internal control and annual review of the effectiveness of internal control.
- Parish website audit report.
- Asset register.
- Reserves policy.

The above documents were reviewed, and the amendments and additions were approved, as proposed by Cllr Warren and seconded by Cllr White, unanimous decision.

26/031 Financial Matters – appendix 4

- a) To review, note and agree the accounts including bank reconciliation, bank statement and monthly budget report.
The accounts were checked and agreed. The cashbook was reconciled to the transaction list as at 26 February, as the bank statement was not yet available.
- b) To note receipt of income in February 2026.
- CCLA Investment – Interest £137.72
 - Allotment rent total - £30.00
 - Aldbury Guide - £14.00
- c) To pass resolution to authorise schedule of payments.
Resolved, proposed by Cllr Houghton and seconded by Cllr McCarthy to approve the below schedule of payments:

BACS/DD/SO presented for payment at the meeting on 2nd March 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT when applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions February	£1,492.18
HMRC Cumbernauld	Clerk's PAYE February	£166.05
MW Agri Ltd (SO)	Grass cutting in the parish	£572.80
TEEC Ltd	WCAG PC Website audit	£84.00
Npower (DD)	Street light power (paid on 20.02.2026)	£226.23
Ted Bianco	Reimbursement for 2 x barley straws for the pond	£43.90
Microsoft	Single user license	£138.24
Hertfordshire County Council	SID 5-year warranty as of 1 st April 2026	£1,000.00
Hertfordshire County Council	SID relocation Station Road	£740.00
M Turczyn	Clerk's mileage expenses	£28.80

26/032 Meeting close: 21:10

**Next Parish Council meeting will be held on 13th April 2026 at 8 pm.
Annual Parish Assembly will be held on 27th April 2026 at 8 pm.**

ALDBURY PARISH COUNCIL WARDENS UPDATE: MARCH 2026

AREA	ALLOTMENTS & MILLENNIUM ORCHARD
TO CHECK	Fencing & gates, benches, trees, hedges & shrubs, grass height, signs, footpaths, housekeeping, ground conditions
INSPECTION DATES	27/02, 06/03, 13/03, 20/03, 27/03, 03/04
ISSUES TO REPORT	<ol style="list-style-type: none"> 1. Footpaths are clearly waymarked and currently present a firm and stable surface. 2. Benches are in good overall condition, though some timber exhibits minor weathering. 3. On-site information signage is clear and legible, with certain sections requiring updating. 4. Overall maintenance of the site is good, with improvements anticipated as allotment holders return in early spring. 5. Gates were in place and functioned effectively, with no operational issues. <p>Outstanding Items</p> <ul style="list-style-type: none"> ❖ Outstanding footpath issues have not yet been addressed by DBC. The Clerk sent another email to Clayton Rae. ❖ The decayed gatepost at the Orchard–Toms Hill entrance requires replacement. Item with quote on the agenda. ❖ Fencing alongside FP No. 7 is unstable and in need of attention. ❖ Strengthening is required along a six-metre length of the donkey paddock fence.

AREA	PLAYGROUNDS
TO CHECK	Equipment, Safety Information, Fencing & Gates, Benches, Trees, Grass height, General ground conditions, Empty litter bin.
INSPECTION DATES	27/02, 06/03, 13/03, 20/03, 27/03, 03/04 Tring Station 03/03
ISSUES TO REPORT	<ol style="list-style-type: none"> 6. Both playgrounds underwent a visual inspection, during which the following observations were noted: <ul style="list-style-type: none"> - All play equipment was observed to be in satisfactory condition, with no new defects identified beyond those documented in the outstanding items register. - Signage confirming site ownership was present at both playground locations. - Grass areas were maintained in accordance with the specified height standards. Grass has recently been cut. - The litter bin had been emptied on a weekly basis and was not overflowing. - It will be necessary to stabilise or replace three leaning and unsteady timber fence panels located at the far end of Tring Station playground. Responsibility for this matter rests either with APC or the adjoining property at 1 Astley Place – see Photo 1. The Clerk is awaiting a quote to replace the fence. <p>Outstanding Items</p> <ul style="list-style-type: none"> ❖ Address separation between rubber tiles in the swing area to reduce trip risks. The Clerk obtained a quote but it is higher than the first one. The Clerk suggests that she will apply for grants to replace the surface. ❖ Update existing playground signage to ensure it aligns with current standards and guidance. ❖ Fill and level deep rutting in the vicinity of the two-seat bird rocker.

	<ul style="list-style-type: none"> ❖ Replace the bench seat due to decay. The clerk inspected the bench and confirms that it is stable and does not pose a risk of tipping. ❖ Repair or substitute degraded components of the Log World bridge. ❖ Repair or replace approximately 10 metres of perimeter fencing that is currently leaning at Aldbury Playground. Quotes received and on the agenda.
--	---

AREA	RECREATION GROUND
TO CHECK	Tennis court, Basketball area, Pavilion, Fencing, Benches/seats, Logs, Trees & vegetation, Grass height, car park, Litter & dog waste bins, Footpaths.
INSPECTION DATES	27/02, 06/03, 13/03, 20/03, 27/03, 03/04
ISSUES TO REPORT	<p>7. Weekly visual inspections of the Recreation Ground and assets were undertaken, with the following findings noted:</p> <ul style="list-style-type: none"> - Footpaths were clearly marked with waymarkers. - The car park was found in good order, with clearly defined car parking spaces. - Seating was seen in reasonable condition, although some signs of weathering were evident. One bench had a back support slat missing. - Litter was collected on a weekly basis, with bin maintenance undertaken by DBC. - Perimeter trees showed no visible signs of defect. - The tennis court surface remains in a sound condition and free of moss growth. No significant defect was observed on the chain link fencing. - The grass met the required cutting height and has been mown twice in March. - A new dog waste bin has been installed, replacing a damaged bin – see Photo 2. <p>Outstanding items</p> <ul style="list-style-type: none"> ❖ The sports pavilion wall has been affected by graffiti. ❖ Investigate and repair (if necessary) a small, raised area on the tennis court.

AREA	VILLAGE GREEN(S) & POND
TO CHECK	Benches, Trees, Pond, Grass height, Stocks, Litter Bins, Notice board.
INSPECTION DATES	27/02, 06/03, 13/03, 20/03, 27/03, 03/04
ISSUES TO REPORT	<p>8. Weekly visual inspections of the village greens, pond, and surrounding areas and assets were undertaken, with the following observations recorded:</p> <ul style="list-style-type: none"> - Timber benches were observed to be in satisfactory condition. - Grassed areas were maintained in accordance with the specified mowing requirements. - Litter bins continued to be serviced weekly by DBC. - Weekly litter picking was conducted across the site. - The notice board was in good condition, displaying current and relevant information. - Both mature trees appeared healthy, with the metal seating beneath them in good order. - A new or refurbished duck house has been installed on the pond, accompanied by two fresh hay bales. - Pond water levels have decreased, reflecting the recent period of dry weather. Inlets and outlets were observed to be clear and free from obstruction.

--	--

AREA	HIGHWAY'S, PUBLIC FOOTPATHS & DITCHES
TO CHECK	Surfaces, Pedestrian routes, Signage, Drainage, Grit bins, Litter, Street lamps, Bollards, kissing gates, Notice board (Tring Station)
INSPECTION DATES	27/02, 06/03, 13/03, 20/03, 27/03, 03/04
ISSUES TO REPORT	<p>9 Streetlights were visually inspected on 18 March, with all units confirmed operational.</p> <p>10 Litter was collected along Station Road, Stocks Road, New Ground Road, Malting Lane, Stonycroft, and Toms Hill to FP15.</p> <p>11 Damage around a storm gully near the Church Farm entrance has been repaired by HCC (Ref: 102001932920) – see Photo 3.</p> <p>12 Fly-tipped garden waste and rubble on Station Road were cleared by DBC – see Photo 4.</p> <p>13 HCC confirmed a recent inspection of potholes in Stonycroft was undertaken; however, no repair date has yet been provided (Ref: 102001933985) – see Photo 5.</p> <p>14 A timber bollard forming part of HCC's traffic calming measures outside Aldbury Primary School was knocked over by a vehicle (Ref: 102001996976) – see Photo 6.</p> <p>15 A blocked drain/gully just past Stocks Garden Cottages has been reported to HCC (Ref: 102001945376) – see Photo 7.</p> <p>16 Cllr Warren has consulted County Council representatives regarding the poor condition of Station Road between Northfield Road and Church Farm. It has been said that current budget constraints may delay essential repairs; an update may be available at the next APC meeting – see Photos 8 & 9.</p> <p>17 HCC inspected road surface deterioration by the pond, caused by standing water and heavy vehicle movements, and determined that the defect does not currently meet repair criteria (Ref: 102001945375).</p> <p>Outstanding Items (DBC/HCC)</p> <ul style="list-style-type: none"> ❖ Replacement of the Toms Hill street nameplate due to decay (DBC Ref: 895084). ❖ Reinstatement of the Hitchins Field waymarker on Footpath 63 (DBC). ❖ Refresh "SLOW" road markings on Toms Hill and Station Road (HCC Refs: 401004654989, 401004654999). ❖ Reinstall metal kissing gates along Footpath 68 from Stonycroft to the former Isolation Hospital (DBC). ❖ Blocked drain near Applegarth reported to HCC for clearance (Ref: 102001527199). ❖ Blocked drain opposite the church/telephone exchange reported to HCC (Ref: 102001932923)

PHOTOGRAPHS



1



2



3



4



5



6



4



Clerk's Report & Correspondence – APC Meeting on 13 April 2026

Matters for information and actions from previous meeting(s):

A new donkey has joined the donkey paddock.

Hertfordshire police – report from PCSO

No crimes have been reported in the month of March. Allan Waller is the new PCSO for Tring area. His contact - Alan.Waller@herts.police.uk

Correspondence received:

Email received from the school PTA asking for permission to use the Recreation Ground as a parking on Friday 19th June when the school will be hosting an Intervillage Sports event where 6 local primary schools come together for a sports day. The field will be used from the afternoon into early evening. The Sports Club have been notified.



Aldbury Parish Council

Aldbury Memorial Hall, The Green, Aldbury, Tring, Herts, HP23 5RR

Parish Clerk: Gosia Turczyn

Tel: 07871498041 Email: parishclerk@aldburyparish.org.uk

www.aldburyparishcouncil.gov.uk

Grant Application 2026-27

Aldbury Parish Council invite applications from community groups within the Parish who are looking for moderate financial support. The Parish Council will support grants from organisations which can prove their sustainability and the benefit they provide to residents of the Parish.

Please read our Grant and Donation Policy to see whether your organisation would be eligible. You will find the Policy on our website.

The closing date to apply is 7th April 2026. Your application will be considered at the Full Council meeting on Monday 13th April 2026. The Clerk will inform you in writing of the Council's decision. The Council may invite a member of your organisation to attend the meeting to answer any questions.

Please return your application to the Clerk at parishclerk@aldburyparish.org.uk or by post to the address above. As per our Grant and Donation Policy, please include a copy of the last two years' audited accounts with your application.

Should you have any questions about completing the application, please contact the Clerk. Please make sure you complete every section.

Name of Organisation:	Aldbury Bell Ringers
Name of Organisation Contact:	Sue Redford
Address:	C/o St John the Baptist Church Station Road Aldbury Herts HP23 5RW
Email:	Sue1412@me.com
Telephone:	07714611105
Amount of grant sought:	£1000-2000
Nature of Organisation:	Bell ringing



Aldbury Parish Council

Aldbury Memorial Hall, The Green, Aldbury, Tring, Herts, HP23 5RR

Parish Clerk: Gosia Turczyn

Tel: 07871498041 Email: parishclerk@aldburyparish.org.uk

www.aldburyparishcouncil.gov.uk

Who is the Organisation owned/managed by?	The Church
What is the approximate number of members/ annual users? And what percentage of these are residents of the Parish?	10 members regularly 20% residents Visiting ringers also
Please explain how the organisation benefits the residents of the Parish?	We benefit the parish by keeping the tradition of bell ringing enabling us to ring for weddings, funerals and occasions of local and national importance.
Please describe the purpose of the grant and how it would benefit residents of the Parish:	The grant would be put towards the maintenance of the bells. Having the bells rehung enables us to ring for local events.
How would the organisation fund the project/ address the issue if a grant isn't received from Aldbury PC?	We would continue fundraising.
Please describe other sources of income the organisation receives (including any fundraising undertaken):	Fundraising and applying for help from various Groups.
The Council is committed to making grants to sustainable organisations. Please describe how you intend to maintain the financial viability of the organisation:	We will continue fundraising and we ask for donations From visiting ringing bands and weddings.
If there is any further information that you think would help the Parish Council to make its decision, please include it here:	We were disappointed that we couldn't apply for The VAT to be reclaimed from the Government Through the Church as the scheme had reached Its limit. This has meant we have a shortfall.



Aldbury Parish Council

Aldbury Memorial Hall, The Green, Aldbury, Tring, Herts, HP23 5RR

Parish Clerk: Gosia Turczyn

Tel: 07871498041 Email: parishclerk@aldburyparish.org.uk

www.aldburyparishcouncil.gov.uk

--	--

Please return a copy of the completed application to the Clerk by 7th April 2026.

Please include a copy of the last two years' audited accounts with your application. If these are not available, the application will still be considered but an explanation for their absence should be provided.

General Data Protection Regulations 2018

Under the above legislation, the Parish Council are required to advise you that the information contained in this application form will be held and used solely for the purpose of processing your application and in accordance with the Council's Document Retention schedule. Please tick the box below to give your consent for the information to be held and used by the Parish Council.

I give my consent for the information in this form to be used and held by the Parish Council

RML Tree & Garden Services

The Bungalow, Startop Farm
Marsworth, Tring
Buckinghamshire
HP23 4LL
Rmlservices@outlook.com
www.rmltreeandgardenservices.co.uk
VAT Registration No.: 343203148



Estimate

ADDRESS

Aldbury Parish Council

ESTIMATE NO. 2249

DATE 04/03/2026

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Fencing				
	Gate leading to bridal path top end of allotments.	20.0% S	1	600.00	600.00
	Supply and install new gate, hinges, fitting kit and two new posts. 4x6ft approx.				
	All materials and labour supplied				

SUBTOTAL	600.00
VAT TOTAL	120.00
TOTAL	£720.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	120.00	600.00

Accepted By

Accepted Date

Bank Details are ;
Account name :- R M Landers
Account number :- 03201708
Sort code :- 20-39-07

RML Tree & Garden Services

The Bungalow, Startop Farm
Marsworth, Tring
Buckinghamshire
HP23 4LL
Rmlservices@outlook.com
www.rmltreeandgardenservices.co.uk
VAT Registration No.: 343203148



Estimate

ADDRESS
Aldbury Parish Council

ESTIMATE NO. 2246
DATE 04/03/2026

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Landscaping				
	Works to Aldbury play area fencing.	20.0% S	1	620.00	620.00
	Install timber stile, central on rear boundary post and rail fence.				
	All materials and labour supplied				

SUBTOTAL 620.00
 VAT TOTAL 124.00
TOTAL £744.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	124.00	620.00

Accepted By

Accepted Date

Bank Details are ;
Account name :- R M Landers
Account number :- 03201708
Sort code :- 20-39-07

RML Tree & Garden Services

The Bungalow, Startop Farm
Marsworth, Tring
Buckinghamshire
HP23 4LL
Rmlservices@outlook.com
www.rmltreeandgardenservices.co.uk
VAT Registration No.: 343203148



Estimate

ADDRESS

Aldbury Parish Council

ESTIMATE NO. 2247

DATE 04/03/2026

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Fencing	20.0% S	1	990.00	990.00
	Play area timber fencing- Rear boundary- Fencing posts are really out of level and won't get any better. Posts need securing and re levelling. Metal fencing repair spurs in stalled to prolong post life. All materials and labour supplied				

SUBTOTAL	990.00
VAT TOTAL	198.00
TOTAL	£1,188.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	198.00	990.00

Accepted By

Accepted Date

Bank Details are ;
Account name :- R M Landers
Account number :- 03201708
Sort code :- 20-39-07

RML Tree & Garden Services

The Bungalow, Startop Farm
Marsworth, Tring
Buckinghamshire
HP23 4LL
Rmlservices@outlook.com
www.rmltreeandgardenservices.co.uk
VAT Registration No.: 343203148



Estimate

ADDRESS

Aldbury Parish Council

ESTIMATE NO. 2252

DATE 04/03/2026

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Fencing				
	Fencing works at aldbury play area-	20.0% S	1	21,500.00	21,500.00
	Dismantle and dispose of existing timber fencing and posts. (Metal fencing style) 4ft high.				
	Anti neck trap design approved by RoSPA for schools and play areas. Metal panels and posts with a green finish. Bow top metal panels. Posts and panels are galvanised and powder coated green. One single leaf gate 1.1m wide supplied with a self closing Floor hinge and magna latch locking. 25 year guarantee. Labour, Posts, panels, postcrete and fixings included.				

SUBTOTAL	21,500.00
VAT TOTAL	4,300.00
TOTAL	£25,800.00

VAT SUMMARY

Bank Details are ;
Account name :- R M Landers
Account number :- 03201708
Sort code :- 20-39-07

RATE	VAT	NET
VAT @ 20%	4,300.00	21,500.00

Accepted By

Accepted Date

Bank Details are ;
Account name :- R M Landers
Account number :- 03201708
Sort code :- 20-39-07

**Bank Reconciliation Statement as at 31/03/2026
for Cashbook 1 - Unity Trust A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust A/C	31/03/2026		16,212.57
			<u>16,212.57</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			16,212.57
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			16,212.57
		Balance per Cash Book is :-	16,212.57
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Detailed Receipts & Payments by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>General Income</u>							
1076 Precept	33,425	33,425	0			100.0%	
1080 Interest Received	1,505	1,600	95			94.1%	
1999 Miscellaneous Income	1,687	0	(1,687)			0.0%	
General Income :- Receipts	36,617	35,025	(1,592)			104.5%	0
Net Receipts	36,617	35,025	(1,592)				
<u>200</u> <u>Precept Expenses</u>							
4000 Clerk's Salary	13,631	14,490	859		859	94.1%	
4002 Clerk's WFH Allowance	288	302	14		14	95.4%	
4005 PAYE/NI/HMRC (EE & ER)	1,912	1,731	(181)		(181)	110.5%	
4010 Pension (EE & ER)	3,970	4,121	151		151	96.3%	
4055 Payroll Provider	234	300	66		66	78.0%	
4060 Staff Training	0	50	50		50	0.0%	
4065 Councillor Training	0	100	100		100	0.0%	
4070 Stationery	0	50	50		50	0.0%	
4075 IT Support	730	695	(35)		(35)	105.0%	
4080 Website	301	200	(101)		(101)	150.5%	
4085 Expenses	616	500	(116)		(116)	123.1%	
4090 Audit Fees	676	900	224		224	75.1%	
4095 Bank Charges	1,257	80	(1,177)		(1,177)	1571.6%	
4100 Room Hire	330	300	(30)		(30)	110.0%	
4105 Insurance	1,174	650	(524)		(524)	180.6%	
4110 Subscriptions	661	600	(61)		(61)	110.2%	
4130 Playground Inspection	180	185	5		5	97.3%	
4145 Street Light Power	2,066	1,500	(566)		(566)	137.7%	
4150 Street Light Maintenance	11,600	0	(11,600)		(11,600)	0.0%	11,600
Precept Expenses :- Indirect Payments	39,626	26,754	(12,872)	0	(12,872)	148.1%	11,600
Net Payments	(39,626)	(26,754)	12,872				
6000 plus Transfer from EMR	11,600	0	(11,600)				
Movement to/(from) Gen Reserve	(28,026)	(26,754)	1,272				
<u>300</u> <u>Special Projects</u>							
4200 Sinking Fund Playground	0	1,000	1,000		1,000	0.0%	
4205 Sinking Fund Street Lights	0	500	500		500	0.0%	
4210 Sinking Fund Pond	0	2,000	2,000		2,000	0.0%	
4260 Community Projects	8,723	0	(8,723)		(8,723)	0.0%	8,723
4270 Trees	300	1,000	700		700	30.0%	

Detailed Receipts & Payments by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4275 Allotment Maintenance	0	2,000	2,000		2,000	0.0%	
Special Projects :- Indirect Payments	9,023	6,500	(2,523)	0	(2,523)	138.8%	8,723
Net Payments	(9,023)	(6,500)	2,523				
6000 plus Transfer from EMR	8,723	0	(8,723)				
Movement to/(from) Gen Reserve	(300)	(6,500)	(6,200)				
<u>400 Concurrent Services</u>							
1100 Concurrent Services	7,066	7,066	(0)			100.0%	
1110 Village Warden Grant	1,181	1,181	(0)			100.0%	
1130 Allotment Rent	1,527	1,620	94			94.2%	
1140 Tennis Club	180	0	(180)			0.0%	
1150 Sports Club Rent	1,900	2,000	100			95.0%	
1160 Filming	12,000	0	(12,000)			0.0%	12,000
1170 Grants Received	1,000	0	(1,000)			0.0%	
1180 Wayleave	40	40	0			100.0%	
Concurrent Services :- Receipts	24,894	11,907	(12,987)			209.1%	12,000
4300 Grants (S137)	754	700	(54)		(54)	107.7%	
4305 Churchyard	600	600	0		0	100.0%	
4310 Open Spaces Grass	5,251	6,000	749		749	87.5%	
4315 Open Spaces	6,460	800	(5,660)		(5,660)	807.5%	2,334
4320 Rec & Allotment Rent	1,850	1,800	(50)		(50)	102.8%	
4325 Playground Maintenance	135	500	365		365	27.0%	60
4330 Village Warden	1,919	1,590	(329)		(329)	120.7%	
4335 Pond	88	250	162		162	35.1%	
4340 Parish Grants (s133)	1,400	1,800	400		400	77.8%	
Concurrent Services :- Indirect Payments	18,456	14,040	(4,416)	0	(4,416)	131.5%	2,394
Net Receipts over Payments	6,437	(2,133)	(8,570)				
6000 plus Transfer from EMR	2,394	0	(2,394)				
6001 less Transfer to EMR	12,000	0	(12,000)				
Movement to/(from) Gen Reserve	(3,169)	(2,133)	1,036				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,854	0	(1,854)			0.0%	
VAT Data :- Receipts	1,854	0	(1,854)				0
515 VAT on Payments	4,719	0	(4,719)		(4,719)	0.0%	
VAT Data :- Indirect Payments	4,719	0	(4,719)	0	(4,719)		0
Net Receipts over Payments	(2,865)	0	2,865				

Detailed Receipts & Payments by Budget Heading 31/03/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	63,365	46,932	(16,433)			135.0%	
Payments	71,824	47,294	(24,530)	0	(24,530)	151.9%	
Net Receipts over Payments	(8,459)	(362)	8,097				
plus Transfer from EMR	22,716	0	(22,716)				
less Transfer to EMR	12,000	0	(12,000)				
Movement to/(from) Gen Reserve	2,257	(362)	(2,619)				

Submit to HMRC On VAT Archive Completion

Date 09/04/2026

Aldbury Parish Council

Page 1

Time 14:48

End Date of Assessment 31/03/2026

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
09/04/2025	920950827	Alpha Software	Aldbury Parish Council	40.60
09/04/2025	639237322	Cllrs Licenses	Aldbury Parish Council	88.32
30/04/2025	789079070	Tennis Court wash	Aldbury Parish Council	93.00
02/05/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
14/05/2025	623757528	Tring Station noticeboard	Aldbury Parish Council	368.79
14/05/2025	596491583	Payroll provider	Aldbury Parish Council	10.80
11/06/2025	876328389	Annual inspection	Aldbury Parish Council	36.00
25/06/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
25/07/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
30/07/2025	684485292	Tennis net	Aldbury Parish Council	0.17
05/08/2025	596491583	Payroll provider	Aldbury Parish Council	12.00
05/08/2025	440498250	External audit fee	Aldbury Parish Council	63.00
05/08/2025	684485292	Tennis net	Aldbury Parish Council	31.19
26/08/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
12/09/2025	559097889	Street lights power	Aldbury Parish Council	32.93
25/09/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
08/10/2025	926762203	Gov.uk domain	Aldbury Parish Council	6.00
08/10/2025	926762203	Website hosting	Aldbury Parish Council	33.20
08/10/2025	759664766	Hedge flail Rec Ground	Aldbury Parish Council	30.00
14/10/2025	559097889	Street lights power	Aldbury Parish Council	12.88
24/10/2025	559097889	Street lights power	Aldbury Parish Council	7.53
27/10/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
05/11/2025	596491583	Payroll	Aldbury Parish Council	12.00
24/11/2025	559097889	Street Light power	Aldbury Parish Council	9.17
25/11/2025	759664766	Parish grass cutting	Aldbury Parish Council	95.47
03/12/2025	920950827	Rialtas Web software	Aldbury Parish Council	17.08
03/12/2025	121293014	Membership	Aldbury Parish Council	14.00
03/12/2025	119106690	Flat swing seat Aldbury playgr	Aldbury Parish Council	12.01
19/12/2025	559097889	Street light power	Aldbury Parish Council	10.09
29/12/2025	759664766	Grass cutting	Aldbury Parish Council	95.47
06/01/2026	786188376	Installation heritage lights	Aldbury Parish Council	2,320.00
22/01/2026	559097889	Street light power	Aldbury Parish Council	11.14
26/01/2026	759664766	Grass cutting	Aldbury Parish Council	95.47
27/01/2026	759664766	Hedge cutting Iron Room	Aldbury Parish Council	52.00
04/02/2026	343203148	Pot hole repairs	Aldbury Parish Council	290.00
04/02/2026	596491583	Payroll provider	Aldbury Parish Council	12.00
20/02/2026	559097889	Street lights power	Aldbury Parish Council	10.77
25/02/2026	759664766	Grass cutting	Aldbury Parish Council	95.47

Balance Carried Forward Page 1

4,591.37

Submit to HMRC On VAT Archive Completion

Date 09/04/2026

Aldbury Parish Council

Page 2

Time 14:48

End Date of Assessment 31/03/2026

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
04/03/2026	926762203	WCAG Audit	Aldbury Parish Council	14.00
20/03/2026	559097889	Street lights power	Aldbury Parish Council	8.75
25/03/2026	759664766	Grass cutting	Aldbury Parish Council	95.47
31/03/2026	623757528	Additional keys noticeboard	Aldbury Parish Council	2.47
31/03/2026	926762203	Remedial work website	Aldbury Parish Council	7.00
Total VAT Detail from Cashbook				4,719.06

I
 (Full name in BLOCK LETTERS)

am claiming a refund of four thousand, seven hundred and nineteen pounds and 6 pence
 (Pounds in words pence in figures)

£ 4,719.06

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

SignatureDate
 (Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.

Aldbury Parish Council**Summary Receipts and Payments for Year Ended 31st March 2026**

Last Year Ended 31st March 2025		Current Year Ended 31st March 2026
	Operating Income	
34,832.06	General Income	36,617.21
37,640.29	Concurrent Services	24,893.79
2,066.33	VAT Data	1,853.72
74,538.68	Total Receipts	63,364.72
	Running Costs	
24,362.24	Precept Expenses	39,625.80
3,844.04	Special Projects	9,022.50
20,508.30	Concurrent Services	18,456.38
1,853.72	VAT Data	4,719.06
50,568.30	Total Payments	71,823.74
	Receipts and Payments Summary	
45,972.69	Opening Balance	69,943.07
74,538.68	Add Total Receipts(As Above)	63,364.72
120,511.37		133,307.79
50,568.30	Less Total Payments(As Above)	71,823.74
69,943.07	Closing Balance	61,484.05
	These cumulative funds are represented by:	
34,671.59	Unity Trust A/C	16,212.57
35,271.48	CCLA Investment Management Ltd	45,271.48
69,943.07		61,484.05
	Reserve Balances are represented by:	
23,970.38	Current Year Fund	-8,459.02
4,993.48	General Reserves	39,680.35
1,730.87	EMR - Playground Project	1,180.81
1,000.00	EMR - Parish Paths	1,000.00
30,613.34	EMR Community Projects	20,446.91
3,000.00	EMR - Playground Sinking Fund	3,000.00
2,825.00	EMR - Pond Sinking Fund	2,825.00
1,000.00	EMR - Streetlight Sinking Fund	1,000.00
150.00	EMR - Allotment deposit	150.00
660.00	EMR - Tree Maintenance Sinking	660.00
69,943.07		61,484.05

Signed : _____ (Chairman) _____ (RFO)